



HARDIN COUNTY
Board of Supervisors

September 4, 2019

1. 9:00 A.M. Meet With EMS Re: Essential Service Designation
Courthouse Large Conference Room
2. 10:00 A.M. Call To Order
Courthouse Large Conference Room
3. Pledge Of Allegiance
4. Approval Of Agenda
5. Approval Of Minutes
6. Approval Of Claims For Payment

Documents:

[VENDOR PUBLICATION REPORT 9-4-2019.PDF](#)

7. Utility Permits & Secondary Roads Department

Documents:

[AUREON UTILITY PERMIT 9-3-19 A.PDF](#)
[MIDLAND UTILITY PERMIT 9-3-19 B.PDF](#)

8. Approval Of County Fraud Reporting Policy

Documents:

[FRAUD REPORTING POLICY.PDF](#)

9. Approval Of County Conflict Of Interest Policy

Documents:

[CONFLICT OF INTEREST POLICY.PDF](#)

10. Approval Of County Procurement Policy

Documents:

[PROCUREMENT POLICY.PDF](#)

11. Change Of Status: Environmental Health Department

Documents:

[ENVIRONMENTAL HEALTH CHANGE OF STATUS.PDF](#)

12. Auditor's Monthly Report

Documents:

[AUDITOR REPORT OF FEES COLLECTED.PDF](#)

13. Approval Of Annual Urban Renewal Report, FY 2018-2019

Documents:

[ANNUAL URBAN RENEWAL REPORT, FY 2018-2019.PDF](#)

14. Approval Of Official County Digital Seal

Documents:

[HARDIN COUNTY SEAL.PDF](#)

15. Approval Of Property Tax Suspension

Documents:

[PROPERTY TAX SUSPENSION - SCALLONS.PDF](#)

16. Public Comments

Documents:

[HARDIN COUNTY POLICY FOR PUBLIC COMMENT.PDF](#)

17. Other Business

18. Adjournment/Recess

19. Supervisors Boards & Commissions Report
Courthouse Large Conference Room

20. 10:30 A.M. Economic Development Meeting
Courthouse Small Conference Room

21. 12:00 P.M. Meet With Historical Architect Re: Courthouse East Entrance
Courthouse Large Conference Room

22. 1:00 P.M. Drainage
[DD 102 LANDOWNER MEETING AGENDA](#)
[REGULAR DRAINAGE MEETING AGENDA](#)
Courthouse Large Conference Room

23. 2:30 P.M. Meet With Engineer Re: Roads
Courthouse Large Conference Room

Claims Paid - September 4, 2019

Ackley Public Library	\$686.06
Ackley Publishing Co. Inc	\$42.00
Alden Public Library	\$1,326.42
Alliant Energy	\$366.96
Angela De La Riva	\$859.32
Bauer Built Tire	\$689.28
Calhoun Burns and Associates Inc	\$4,238.95
Campbell Supply Co	\$522.70
Central Lock & Key, Inc	\$305.00
CenturyLink	\$324.49
Chelsey Ites	\$218.50
Cintas Corporation	\$71.32
City of Ackley	\$110.05
City of Eldora	\$1,715.50
City of Hubbard	\$58.66
City of Iowa Falls	\$2,164.50
City of New Providence	\$28.43
Concrete Inc	\$10,057.50
Connie J Mesch	\$100.00
England Contracting Inc	\$9,600.00
Galls Incorporated	\$14.64
Greenbelt Home Care	\$8,416.66
Hardin Co Agriculture Soc	\$2,000.00
Hardin County Sheriff	\$9,083.33
Hubbard Public Library	\$1,290.17
ICEOO c/o Alice Ray	\$200.00
Iowa Falls Fire Extinguisher	\$29.95
Iowa Regional Utilities Association	\$48.04
Mail Services LLC	\$565.26
McDowell & Sons Contractors	\$330.00
Mid-America Publishing Corp	\$11.20
Midwest Radar & Equipment	\$400.00
NAPA Auto Parts	\$3.61
Pegasus Sustainability Solution	\$141.00
Professional Development Academy LLC	\$1,095.00
Quality Automotive Inc	\$36.50
Racom Corporation	\$58.74
Radcliffe Public Library	\$1,546.50
RC Systems- Waterloo Office	\$63.75
Reliable1	\$163,480.00
Renee L McClellan	\$219.76
Short Circuit Electric	\$1,737.18
Snap-On-Tools	\$284.75
Steamboat Rock Library	\$949.50
Storey Kenworthy	\$235.56
Summit Food Service LLC	\$17,010.20
Taylor Roll	\$14.04
Terracon	\$4,200.00
Tifani M Eisentrager	\$91.08
Times Citizen	\$120.96
Treasurer, State of Iowa	\$40.00
U.S. Cellular	\$1,132.79
U.S. Post Office	\$200.00
Union Public Library	\$1,431.33
University of Northern Iowa	\$885.00
Verizon Wireless	\$1,740.91
VISA	\$3,271.83
Walmart Community	\$63.88
William J Hoffman	\$651.46
Windstream Communications	\$946.34

Grand Total

\$257,526.56

Renee McClellan, Chair
Board of Supervisors

Jessica Lara
Hardin County Auditor



HARDIN COUNTY UTILITY PERMIT APPLICATION

Permit No: 9-3-19 A

[X] Underground
[] Aerial

[X] Permanent Installation
[] Temporary Installation

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety, and general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

APPLICANT NAME: Matthew Weiser

STREET ADDRESS: 7760 Office Plaza Drive South

CITY: West Des Moines STATE: IA ZIP: 50266

PHONE: 833-558-9869 FAX: CONTACT PERSON: Matthew Weiser

TYPE OF WORK: Placement of buried 48 count fiber optic cable for communication

1. LOCATION PLAN

An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.

2. WRITTEN NOTICE

At least five (5) working days prior to the proposed installation, an applicant shall file with the County Engineer a written notice stating the time, date, location, and nature of the proposed installation.

3. INSPECTION

The County Engineer may provide a full-time inspector during the installation of all lines to ensure compliance with this Utility Permit. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety, and welfare.

4. INSPECTION FEES

The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer. Within thirty (30) days after completion of the installation, the County Engineer shall submit a statement for inspection services rendered. The applicant agrees to reimburse the county within thirty (30) days of billing.

5. REQUIREMENTS

The installation inspector shall assure that the following requirements have been met:

- A. Construction signing shall comply with the Manual on Uniform Traffic Control Devices
B. Depth - (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:
Telecommunications.... 36" Electric..... 48"
Gas..... 48" Water..... 60"
Sewer..... 60"
C. Minimum roadway overhead clearance for utility lines shall be 20 feet.
D. The applicant shall use reference markers in the right-of-way (ROW) boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
E. All tile line locations shall be marked with references located in the ROW line.
F. No underground utility lines shall cross over a crossroad drainage structure without approval from the County Engineer.
G. Residents along the utility route shall have uninterrupted access to the public roads. An all weather access shall be maintained for residents adjacent to the project.
H. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
I. All damaged areas within the ROW shall be repaired and restored to at least their former condition by the applicant or the cost of any repair work caused to be performed by the county will be assessed against the applicant.
J. Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
K. All trenches, excavations, and utilities that are knifed shall be properly tamped.
L. All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
M. Road crossing shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.

6. NON-CONFORMING WORK

The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit Application.

7. COUNTY INFRACTION

Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.

8. HOLD HARMLESS

The utility company shall save this county harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional insured for the permit work shall be filed in the County Engineer's Office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

9. PERMIT REQUIRED

No applicant shall install any lines unless such applicant has obtained a Utility Permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the county for such work. Applicants agree to hold the county free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

10. RELOCATION

The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of ROW resulting from maintenance or construction operations for highway improvements.

DATE: 8/28/2019 COMPANY: Aureon Technology

SIGNATURE: _____

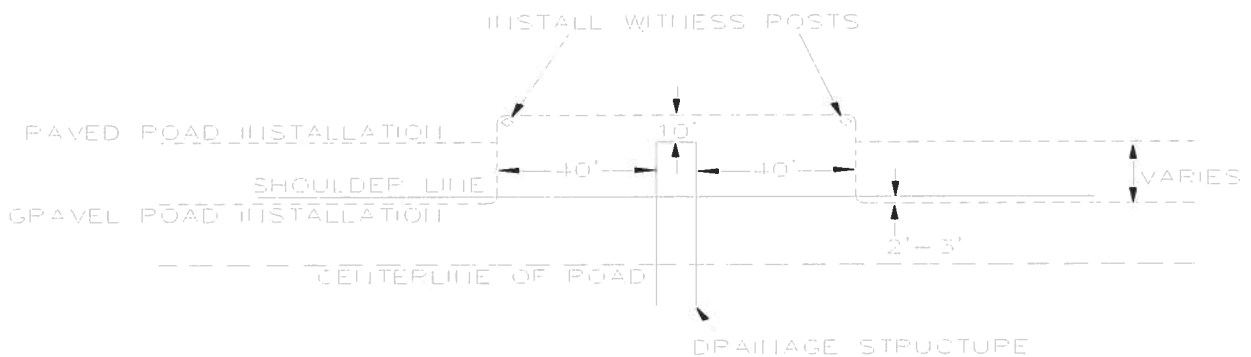
RECOMMENDED FOR APPROVAL:

DATE: _____ COUNTY ENGINEER

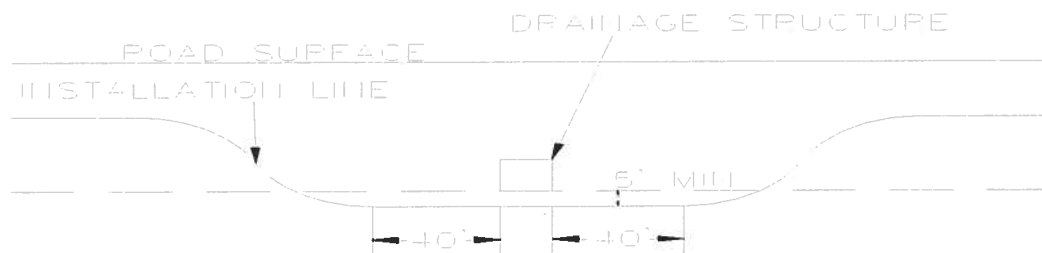
APPROVAL:

DATE: _____ CHAIRMAN, BOARD OF SUPERVISORS

NON-BORED INSTALLATION DETAIL



BORED INSTALLATION DETAIL





State: NY
 County: Schoharie
 Range: 22W
 Twsp: 88N



Sec 11

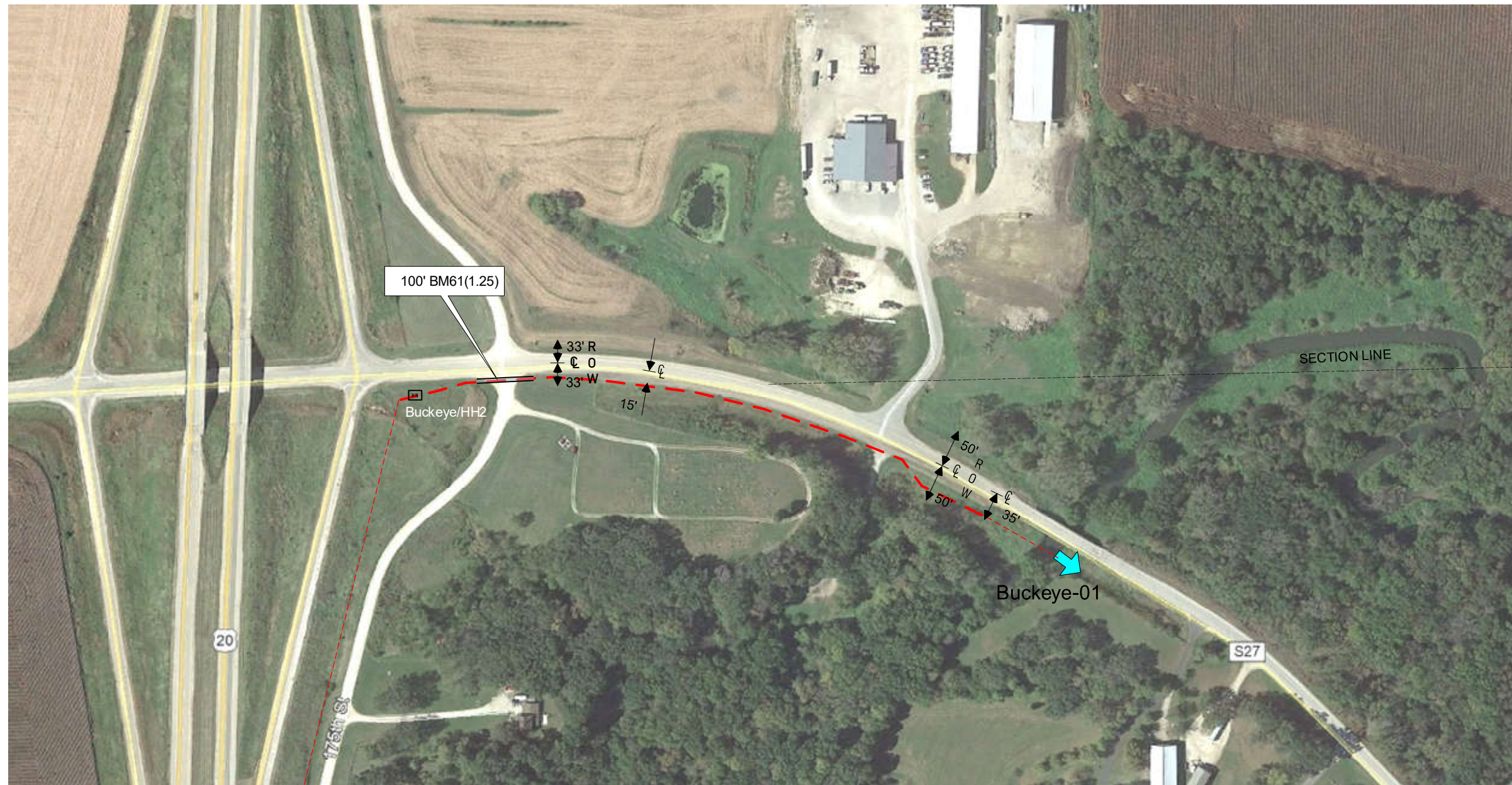
From	To	PType	Units	Feet	BM	Remarks
Aureon: Buckeye/HH1	Aureon: Buckeye/HH1	E(BHF(S))	BFO 48I	50		50' Tail in HH
	Aureon: X@Buckeye/1				61(1.25) 100	
	Aureon: X@Buckeye/1				61(1.25) 150	

As Staked
Aureon Technology
 Name: Buckeye-01
 WO: Buckeye
 Exch: Aureon
 Route: Buckeye
 ROW: Public

Staked By:	Date:
Revised By:	Date:
Revised By:	Date:
Revised By:	Date:
Revised By:	Date:
Plowed By:	Date:
As Built By:	Date:

Drawing Not To Scale
 Sheet 1 of 4

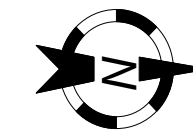
CAUTION: BURIED FACILITIES MAY BE PRESENT. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR LOCATING PRIOR TO CONSTRUCTION.



State: Iowa
 County: Hardin
 Range: 22W
 Twsp: 88N

Buckeye-03

Sec 11



From	To	PType	Units	Feet	BM	Remarks	
(Aureon: Buckeye/HH1)	Aureon: Buckeye/HH2	BHF(S)	BFO 48I	3576	61(1.25)	100	100' Coil in HH
	Aureon: Buckeye/HH2		BFOV(1x1.25)	3476			

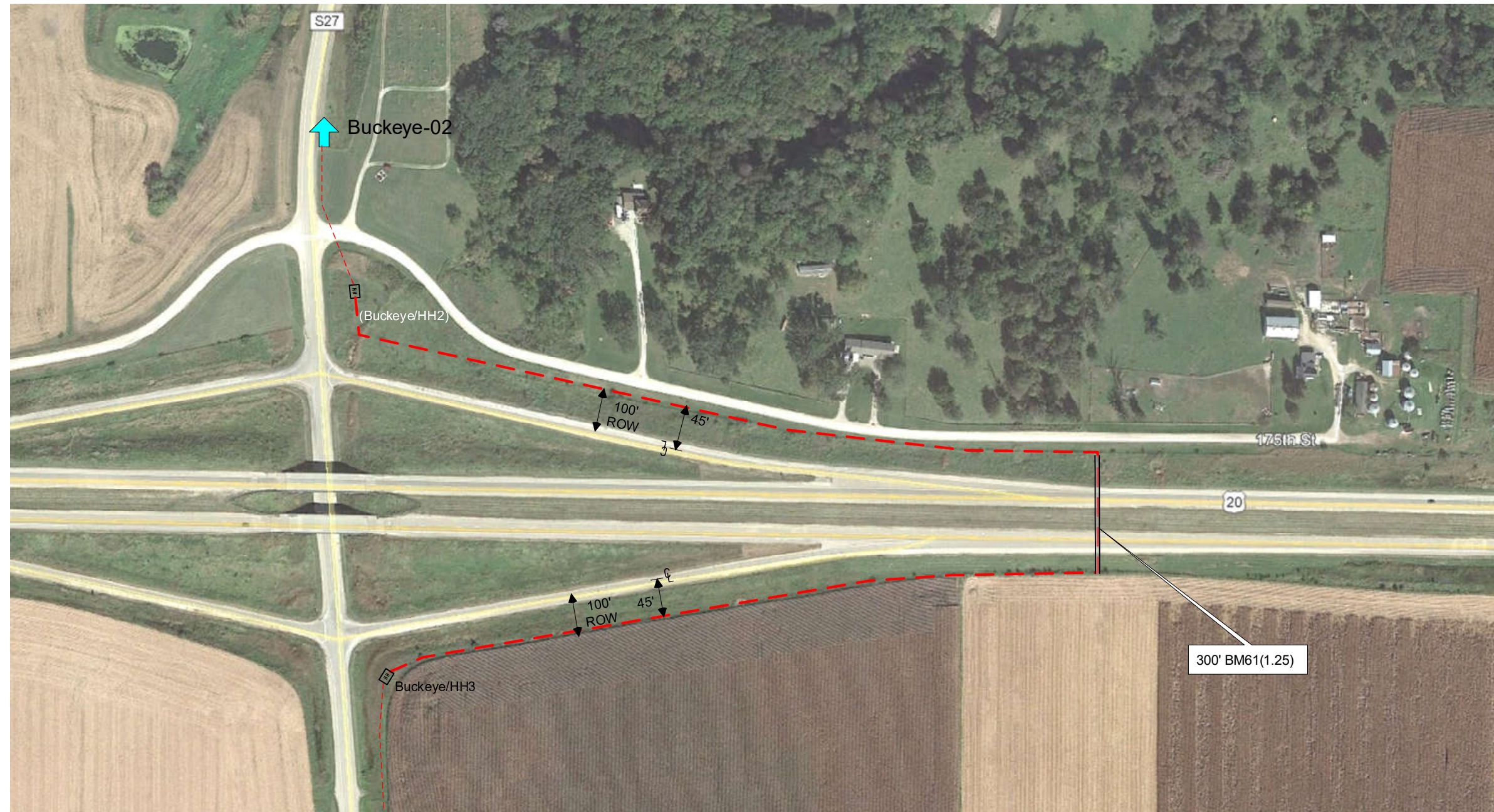
As Staked
Aureon Technology

Name: Buckeye-02
 WO: Buckeye
 Exch: Aureon
 Route: Buckeye
 ROW: Public

Staked By: Date:
 Revised By: Date:
 Revised By: Date:
 Revised By: Date:
 Revised By: Date:
 Plowed By: Date:
 As Built By: Date:
 Drawing Not To Scale

Sheet	2	of	4
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CAUTION: BURIED FACILITIES MAY BE PRESENT. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR LOCATING PRIOR TO CONSTRUCTION.



State: Iowa
 County: Hardin
 Range: 22W
 Twsp: 88N



Buckeye-04

Sec 11

From	To	PType	Units	Feet	BM	Remarks	
(Aureon: Buckeye/HH2)	Aureon: Buckeye/HH3	BHF(S)	BFO 48I	3774	61(1.25)	300	100' Coil in HH
	Aureon: Buckeye/HH3		BFOV(1x1.25)	3674			

As Staked	
Aureon Technology	
Name:	Buckeye-03
WO:	Buckeye
Exch:	Aureon
Route:	Buckeye
ROW:	Public
FARR TECHNOLOGIES	
Staked By:	Date:
Revised By:	Date:
Revised By:	Date:
Revised By:	Date:
Revised By:	Date:
Plowed By:	Date:
As Built By:	Date:
Drawing Not To Scale	
Sheet	3 of 4

CAUTION: BURIED FACILITIES MAY BE PRESENT. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR LOCATING PRIOR TO CONSTRUCTION.



HARDIN COUNTY UTILITY PERMIT APPLICATION

Permit No: _____

- Underground
- Aerial

- Permanent Installation
- Temporary Installation

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APPLICANT NAME: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____ CONTACT PERSON: _____

TYPE OF WORK: _____

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DATE: _____ COMPANY: _____

SIGNATURE: Filled out online _____

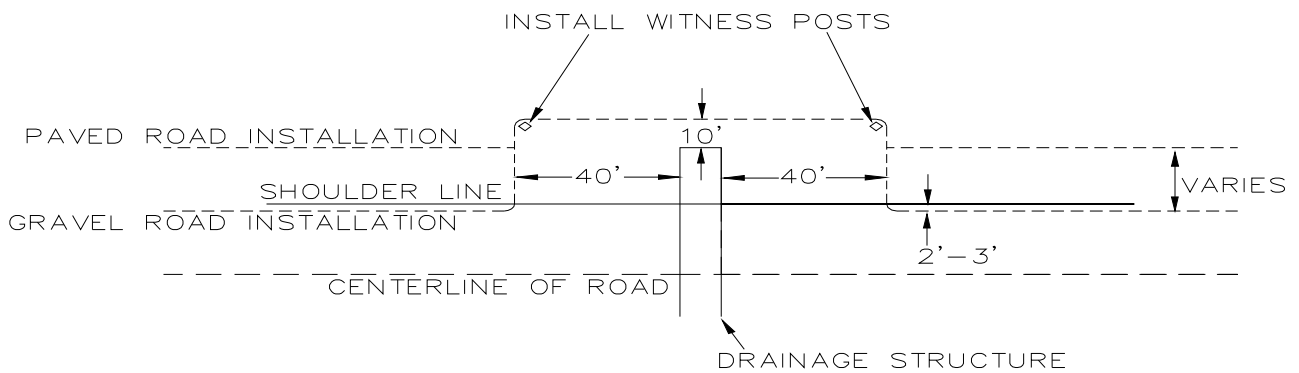
RECOMMENDED FOR APPROVAL:

DATE: _____ COUNTY ENGINEER _____

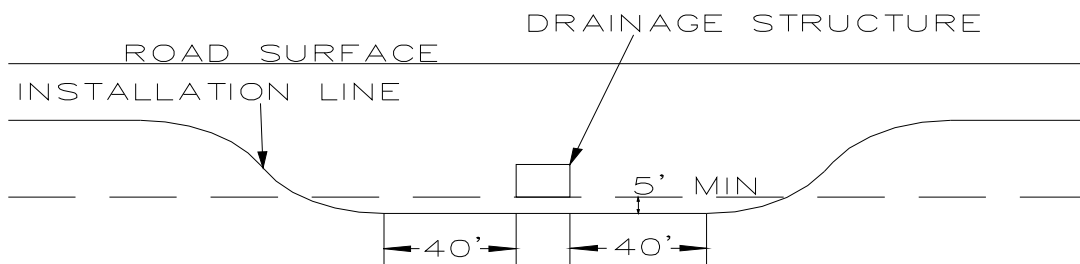
APPROVAL:

DATE: _____ CHAIRMAN, BOARD OF SUPERVISORS _____

NON-BORED INSTALLATION DETAIL



BORED INSTALLATION DETAIL



IOWA 93 MIDLAND POWER COOPERATIVE STAKING SHEET

Name Jed Stiner
 Location #: 1655 010 - 8116
 Address: 26949 250th St
 Phone#: 641-849-0703

16 Sub
55 Feeder
A Phase
 Line Sec. _____

County: Hardin
 Township: Pleasant
 School Dist.: _____

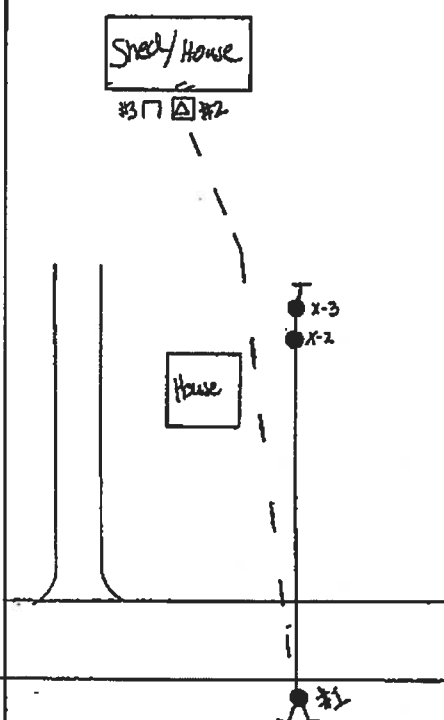
WORK ORDER CODE	
New Construction	
System Improvement	X
Replacement	
Retire No. Replace	

WORK ORDER NO. 13186
 740c# 6002
 Staked By CR Date 8/30/19
 Sheet No. 1 of 1
 Complt'd By _____ Date _____

Bore
 SKETCH OF WORK

Map Reference 81 Twp. 87N R 20W Sec. 16 Wire 1 Size 1/0 Kind JCN-220

Pole No.	Pri. (Back) Span.	Poles H & C		Line Angle	Trans. "G"	Ground		GUY			Anchor "F"	SECONDARY			Misc. & Remarks	Unit	No.			
		Misc.	Misc.			"M2"	Ohm	No.	Unit "E"	310		Lead	Unit				No.	CONST.	RET.	
													No.	J or K						(Back) Span
#1		(35-3)	(C.11)			(1.1)									UA1	1				
X-1		(35-3)	(C.11)					2	1.1			1,12			UG7	1				
#2	345'			4-3	UG7	48-1						3	4J2		UM 6-1	1				
#3	10'		2	4-3	50KVA	6-34								Heat Run	US2	3				
X-2	201'	35-5	A5.1		G1.7	1.1		1	1.4			1	J2.2T		UM 6-3V	1				
X-3	16'	30-4	MP		1.1			1	1.1			1,12	J2.1T		UM 8	2				
					15										E1.1		3			
															F1.12		3			
															35-5		1			
															A5.1		1			
															G1.7		1			
															H1.1		2			
															J2.1T		2			
															30-4		1			
															E1.4					



Const. Complt _____
 Retmt. Complt _____
 Material Ticket Complt _____
 500 BH 9-00

JOB BRIEFING

_____ Nominal Voltage	_____ Loc of Line Prctive Dvc
_____ Fault Current Available	_____ Other Utilities in Area
_____ Hazardous Induced Voltg	_____ Personal Prctive Equip
_____ Presence Prctive Grds	_____ Traffic Control
_____ Equipment Grounds	_____ Job Procedure
_____ Pole Condition	_____ Individual Job Duties
_____ Environmental Condition	_____ Other Hazards

Crew Initials 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____

CONSTRUCTION

Conductor	Pri.	Sec.	O.H.	URD	Pole Line Ft.	No. of Wires	Total Feet
1/6 JCN	X			X	345'	1	390'
4/6-40E		X		X	10'	2	40'
TOTALS	X	X	X	X		X	

RETIREMENT

Conductor	Pri.	Sec.	O.H.	URD	Pole Line Ft.	No. of Wires	Total Feet
8/6 CWC	X		X		201'	2	415'
1/6-70E		X	X		10'	1	15'
TOTALS	X	X	X	X		X	

Find:

Search Type: **Work Order**

Work Order: 13186 - Rebuild Service to URD, 1655-010

Work Order | **Engineering Info** | **Estimate** | **Service Order Information** | **Totals** | **Open Field(s)**

Work Order:

Revision:

Description:

Group:

Type:

Budget:

Status:

Manually Closed
 Allow Cost Redistribution
 Update Estimate
 Capture Work Order
 Blanket Work Order

Blanket WO:

Project:

Asset Group:

Minimum Aid:

Maximum Aid:

Use Previous Revision For Closing Distribution

Previous Rev:

Dates

Open: Closed:

Closed:

Customer Information

Customer:

Name:

Service Location:

Map Location:

Loan Information

Loan:

Loan Project: -

Loan Year:

Inventory:

Description:

Adjustment:

Adj Desc:

- ▶ Fleet Management
 - ▶ Material Inventory
 - ▶ Miscellaneous Receivable
 - ▶ Purchase Order
 - ▶ Work Order
 - ▼ Work Order
 - Work Order
 - Assign Assembly Unit
 - Assign Asset
 - Assign Item
 - Copy Estimate
 - Assembly Unit
 - Loan
 - History Inquiry
 - Reports/Processes
 - Common
-
-
-

Marti Ferneau

From: noreply@civicplus.com
Sent: Friday, August 30, 2019 2:15 PM
To: Micah Cutler; Marti Ferneau
Subject: Online Form Submittal: Utility Permit Application

Utility Permit Application

Step 1

Permit Type	Underground, Permanent Installation
-------------	-------------------------------------

(Section Break)

Hardin County Utility Permit Application

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety, and general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

Applicant Name	Midland Power Cooperative
----------------	---------------------------

Street Address	1005 E. Lincoln Way
----------------	---------------------

City	Jefferson
------	-----------

State	Iowa
-------	------

Zip Code	50129
----------	-------

Phone Number	515-370-1485
--------------	--------------

Fax Number	<i>Field not completed.</i>
------------	-----------------------------

Contact Person's Name	Chad Reinholdt
-----------------------	----------------

Type of Work	we will be replacing the overhead wire crossing with new underground wire, We will be boring 250th St at 26949 250th St
--------------	---

Process and Requirements

1. Location Plan

An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.

2. Written Notice

At least five (5) working days prior to the proposed installation, an applicant shall file with the County Engineer a written notice stating the time, date, location, and nature of the proposed installation.

3. Inspection

The County Engineer may provide a full-time inspector during the installation of all lines to ensure compliance with this Utility Permit. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety, and welfare.

4. Inspection Fees

The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer. Within thirty (30) days after completion of the installation, the County Engineer shall submit a statement for inspection services rendered. The applicant agrees to reimburse the county within thirty (30) days of billing.

5. Requirements

The installation inspector shall assure that the following requirements have been met:

- A. Construction signing shall comply with the Manual on Uniform Traffic Control Devices*
- B. Depth – (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:
 - Telecommunications: 36 inches*
 - Electric: 48 inches*
 - Gas: 48 inches*
 - Sewer: 60 inches*
 - Water: 60 inches**
- C. Minimum roadway overhead clearance for utility lines shall be 20 feet.*
- D. The applicant shall use reference markers in the right-of-way (ROW) boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.*
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- H. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.*
- I. All damaged areas within the ROW shall be repaired and restored to at least their former condition by the applicant or the cost of any repair work caused to be performed by the county will be assessed against the applicant.*
- J. Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.*

- K. All trenches, excavations, and utilities that are knifed shall be properly tamped.
- L. All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
- M. Road crossing shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.

6. Non-Conforming Work

The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit Application.

7. County Infraction

Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.

8. Hold Harmless

The utility company shall save this county harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional insured for the permit work shall be filed in the County Engineer's Office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

9. Permit Required

No applicant shall install any lines unless such applicant has obtained a Utility Permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the county for such work. Applicants agree to hold the county free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

10. Relocation

The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of ROW resulting from maintenance or construction operations for highway improvements.

Company	Midland Power Cooperative
Completed Location Plan	Joel Stiner.pdf
Applicant Electronic Signature	By selecting this option the applicant indicates agreement with and understanding of the Application Process and Requirements.
Date	8/30/2019

Office Use Only

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HARDIN COUNTY

Board of Supervisors

1215 EDGINGTON AVE., SUITE 1
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(641) 939-8219
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Hardin County, Iowa Fraud Reporting Policy

2 CFR Part 200
200.113 Mandatory disclosures.

The non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award including the term and condition outlined in Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in §200.338 Remedies for noncompliance, including suspension or debarment.

If a Hardin County employee learns of a violation of federal criminal law involving fraud, bribery, or gratuity potentially affecting a federal grant, the department or employee must report the violation to:

Jessica Lara
(Hardin County Auditor)

The above named is/are responsible for reporting the violation to the relevant federal agency or pass-through agency in writing and in a timely manner.

Passed and adopted this 28th day of August, 2019

Signed

Attest

LANCE A. GRANZOW
SUPERVISOR
LGRANZOW@HARDINCOUNTYIA.GOV

HTTP://WWW.HARDINCOUNTYIA.GOV
BJ HOFFMAN
SUPERVISOR
BHOFFMAN@HARDINCOUNTYIA.GOV

RENEE MCCLELLAN
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HARDIN COUNTY

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Hardin County Conflict of Interest Policy

In addition to State of Iowa, and Local codes, applicable to Conflict of Interest, the following policy, pertaining to Federal Funds shall be applicable.

Per 2 CFR Part 200.112 Conflict of Interest

The Federal awarding agency must establish conflict of interest policies for Federal awards. The non-Federal entity must disclose in writing any potential conflict of interest to the Federal awarding agency or pass-through entity in accordance with applicable Federal awarding agency policy.

And per 2 CFR Part 200.318 (c)(1) General Procurement Standards

The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest.

Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

To the extent permitted by federal, state, or local laws or regulations, violations of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against officers, employees, or agents.

Passed and adopted this 28th day of August, 2019

Attest

Renee' McClellan
Chair, Board of Supervisors

Jessica Lara
Hardin County Auditor

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Hardin County PROCUREMENT POLICY

PURPOSE

The purpose of this procurement policy is to ensure that sound business judgement is utilized in all procurement transactions and that supplies, equipment, construction and services are obtained efficiently and economically and in compliance with applicable federal and state law and executive orders and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition. These procedures will ensure that all solicitations incorporate clear and accurate descriptions of the technical requirements for the goods or services being procured. Chapter 26 and Section 331.341 of the Iowa Code will be followed on all applicable purchases. All other appropriate sections of the Iowa Code shall also apply.

APPLICATION

This policy applies to the procurement of all supplies, equipment, and construction and services of and for Hardin County that include any federal program funding. In regards to any such federal programs, all procurement will be done in accordance with 2 CFR; Part 200. Chapter 26 and Section 331.341 of the Iowa Code will be followed on all applicable purchases. All other appropriate sections of the Iowa Code shall also apply. When federal requirements conflict with local or state requirements, the federal requirement, or most restrictive requirement will be followed.

POLICY

METHODS OF PROCUREMENT

Procurement under grants shall be made by one of the following methods, as described herein: (a) small purchase procedures; (b) sealed bids (formal advertising); (c) competitive proposals; (d) noncompetitive proposals.

A. Micro-Purchase Procedures 200.320(a)

- i. The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold - \$10,000 (200.67)
- ii. To the extent practicable, must distribute micro-purchases equitably among qualified suppliers
- iii. May be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable

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- B. Small Purchase Procedures 200.320(b)
 - i. Are those relatively simple and informal procurement methods for securing services, supplies, or other property that does not cost more than the simplified acquisition threshold - \$250,000 (200.88)
 - ii. Price or rate quotations are to be obtained from an “adequate number” of qualified sources
- C. Sealed Bidding (formal advertising) 200.320(c)
 - i. Lowest priced, responsive, responsible, bidder WINS
 - ii. The preferred method for construction when sealed bidding is “feasible”, which is when certain conditions are present
 - iii. Bids must be solicited from an “adequate number of known suppliers”, providing them sufficient response time before date for the opening of bids
 - iv. Bids will be opened at the time and place prescribed in the invitation for bids
 - v. Must publicly advertise the invitation for bids
 - vi. Bids must be opened publicly
 - vii. Other procedural requirements at 200.320(c)(2)
- D. Competitive Proposals 200.320(d)
 - i. Used when conditions are not appropriate for the use of sealed bids
 - ii. The appropriate method when more than one source is expected to submit an offer and either a fixed-price or cost-reimbursement type contract is awarded
 - iii. Awards will be made to the responsible firm whose proposal is most advantageous to the program, with *price* and other factors considered
 - iv. Requests for proposals *must be publicized* and identify all evaluation factors and their relative importance
 - v. Proposals must be solicited from an adequate number of qualified sources
 - vi. Must have written method for conducting technical evaluations of the proposals received and for selection of the contract
- E. Noncompetitive Proposals 200.320(f)
 - i. Procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - a. **One Source:** the item is available only from a single source
 - b. **Exigency/Emergency:** an exigency or emergency will not permit a delay resulting from competitive solicitation
 - c. **Awarding Agency Approval:** the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity
 - d. **Inadequate Competition:** after the solicitation of a number of sources, competition is determined inadequate

CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS (200.321)

- A. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- B. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- C. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- D. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- E. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- F. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (a) through (e).

CONTRACT PRICING (200.323)

- A. The cost plus a percentage of cost and percentage of construction cost method of contracting shall not be used.
- B. Hardin County shall perform some form of cost/price analysis for every procurement action, including contract modifications, amendments, or change orders. Hardin County shall make an independent estimate prior to receiving a bid or proposal.
- C. Hardin County shall negotiate profit as a separate element of the price for each contract in which there is no price competition and, in all cases, where cost analysis is performed. In determining a fair and reasonable profit, Hardin County must consider the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance and the industry profit rates in the surrounding geographical area.

PROCUREMENT RECORDS

Hardin County shall maintain records sufficient to detail the significant history of a procurement, including the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

(200.324)

(a) Hardin County must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition.

(b) Hardin County must make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:

- (1) Hardin County's procurement procedures or operation fails to comply with the procurement standards in this Part;
 - (2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
 - (3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;
 - (4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
 - (5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.
- (c) Hardin County is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this Part.
- (1) Hardin County may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third party contracts are awarded on a regular basis;
 - (2) Hardin County may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from Hardin County that it is complying with these standards. Hardin County must cite specific policies, procedures, regulations, or standards as following these requirements and have its system available for review.

AWARDED CONTRACTS

- A. Hardin County will not award a contract to a party listed as debarred, suspended, or otherwise excluded in the System for Award Management (SAM). www.sam.gov (200.213)
- B. Contracts awarded shall contain the applicable contract provisions described in 2 CFR 200.326 and Appendix II to Part 200.
- C. Hardin County will maintain written standards of conduct covering conflicts of interest and must provide for disciplinary action to be applied for violations of such standards as defined in 2 CFR 200.318 (c) (1).
No officer, employee, or agent of the Hardin County shall participate in the selection, award, or administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:
The employee, officer, or agent:
Any member of his/her immediate family;
His/her partner; or
An organization which employs, or is about to employ any of the above;
has a financial or other interest in the firm selected for award.

Hardin County officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.

To the extent permitted by federal, state, or local law or regulations, violation of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against Hardin County's officers, employees, or agents.

Passed and adopted this 28th day of August, 2019.

Attest:

Renee' McClellan
Chairman, Board of Supervisors

Jessica Lara
Hardin County Auditor



HARDIN COUNTY

Courthouse

HARDIN COUNTY COURTHOUSE
1215 EDGINGTON AVE.
ELDORA, IA 50627

HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of 08/01/2019
Date

Name: Jessica Sheridan

Department: Environmental Health/Zoning

Address: _____

Position: Environmental Health Specialist/Zoning Admin

Fund: 0001-23-3020-000-10000

Salary/Hourly Rate: \$21.03

Weekly Scheduled Hours: 37.5

This position is: Exempt Non-Exempt

Status: Full-time Permanent Part-time Temporary/Seasonal Part-time

Reason of Change:

- Hired
- Promotion
- Demotion
- Pay Increase
- Leave of Absence _____
Dates
- Resignation
- Retirement
- Layoff
- Discharge

Other: Increase in pay to get salary to recommended level from the 2017 salary survey. Jessica has taken on planning and zoning responsibilities, as well as expanded her duties as the Environmental Health Specialist.

Dates of Employment: _____ to _____
From To

Last Day of Work _____
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): _____ to _____
From To

Authorized by: Mirrah E. Cutter
Elected Official or Department Head

8/19/2019
Date

Authorized by: _____
Board of Supervisors

Date

County Auditor's Report of Fees Collected

State of IOWA) SS:
County of) Hardin County

To the Board of Supervisors of HARDIN COUNTY:

I, Jessica Lara, Auditor of the above named County and State, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the period of 8/1/2019 through 8/31/2019 and the same has been paid to the County Treasurer:

	No. Doc.	Fees collected
4150 Passport fees	13	\$455.00
4150 Photo fees	16	\$240.00
	Total	\$695.00

All of which is respectfully submitted.

Jessica Lara
Hardin County Auditor

Date

Chairperson, Board of Supervisors

Date

Annual Urban Renewal Report, Fiscal Year 2018 - 2019

Levy Authority Summary

Local Government Name: HARDIN COUNTY
 Local Government Number: 42

Active Urban Renewal Areas	U.R. #	# of Tif Taxing Districts
HARDIN COUNTY JENNINGS PARK URBAN RENEWAL	42011	1
HARDIN COUNTY PINE LAKE CORN PROCESSORS URBAN RENEWAL	42012	2
GARDEN WIND FARM URBAN RENEWAL	42014	4

TIF Debt Outstanding: 1,264,603

TIF Sp. Rev. Fund Cash Balance			Amount of 07-01-2018 Cash Balance
as of 07-01-2018:	412,450	0	Restricted for LMI

TIF Revenue:	453,579
TIF Sp. Revenue Fund Interest:	0
Property Tax Replacement Claims	0
Asset Sales & Loan Repayments:	0
Total Revenue:	453,579

Rebate Expenditures:	0
Non-Rebate Expenditures:	337,111
Returned to County Treasurer:	0
Total Expenditures:	337,111

TIF Sp. Rev. Fund Cash Balance			Amount of 06-30-2019 Cash Balance
as of 06-30-2019:	528,918	0	Restricted for LMI

Year-End Outstanding TIF Obligations, Net of TIF Special Revenue Fund Balance: 398,574

**APPROVED BY HARDIN COUNTY
BOARD OF SUPERVISORS**

Chairman

Date

♣ Annual Urban Renewal Report, Fiscal Year 2018 - 2019

Urban Renewal Area Data Collection

Local Government Name: HARDIN COUNTY (42)
 Urban Renewal Area: HARDIN COUNTY JENNINGS PARK URBAN RENEWAL
 UR Area Number: 42011

UR Area Creation Date: 06/2002

UR Area Purpose: See attached plan

Tax Districts within this Urban Renewal Area

	Base No.	Increment No.	Increment Value Used
IOWA FALLS CITY/IOWA FALLS SCH/CO UR1 CARBO TECH INCREMENT	42140	42141	450,360

Urban Renewal Area Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	500,400	0	0	500,400	0	500,400
Taxable	0	0	0	450,360	0	0	450,360	0	450,360
Homestead Credits									0

TIF Sp. Rev. Fund Cash Balance as of 07-01-2018: 50,845 0 **Amount of 07-01-2018 Cash Balance Restricted for LMI**

TIF Revenue: 0
 TIF Sp. Revenue Fund Interest: 0
 Property Tax Replacement Claims: 0
 Asset Sales & Loan Repayments: 0
Total Revenue: 0

Rebate Expenditures: 0
 Non-Rebate Expenditures: 0
 Returned to County Treasurer: 0
Total Expenditures: 0

TIF Sp. Rev. Fund Cash Balance as of 06-30-2019: 50,845 0 **Amount of 06-30-2019 Cash Balance Restricted for LMI**

Debts/Obligations For HARDIN COUNTY JENNINGS PARK URBAN RENEWAL

Gen. Fund Transfer

Debt/Obligation Type:	Internal Loans
Principal:	10,375
Interest:	0
Total:	10,375
Annual Appropriation?:	No
Date Incurred:	05/10/2011
FY of Last Payment:	2018

Gen. Fund Transfer

Debt/Obligation Type:	Internal Loans
Principal:	15,000
Interest:	0
Total:	15,000
Annual Appropriation?:	No
Date Incurred:	05/01/2012
FY of Last Payment:	2018

Gen. Fund Transfer

Debt/Obligation Type:	Internal Loans
Principal:	20,000
Interest:	0
Total:	20,000
Annual Appropriation?:	No
Date Incurred:	03/27/2013
FY of Last Payment:	2018

Gen. Fund Transfer

Debt/Obligation Type:	Internal Loans
Principal:	9,800
Interest:	0
Total:	9,800
Annual Appropriation?:	No
Date Incurred:	05/21/2014
FY of Last Payment:	2018

The internal loans in 2011-2014 from the Gen.Fund were required to make the bond payments. TIF revenue wasn't enough to do so. The loans are repaid by TIF revenue which will be entirely recaptured between 2015 and 2018. They are included in TIF rev.

256 Characters Left

Sum of Private Investment Made Within This Urban Renewal Area
during FY 2019

TIF Taxing District Data Collection

Local Government Name: HARDIN COUNTY (42)
 Urban Renewal Area: HARDIN COUNTY JENNINGS PARK URBAN RENEWAL (42011)
 TIF Taxing District Name: IOWA FALLS CITY/IOWA FALLS SCH/CO UR1 CARBO TECH INCREMENT
 TIF Taxing District Inc. Number: 42141
 TIF Taxing District Base Year: 2001
 FY TIF Revenue First Received: 2004
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2023

Slum
Blighted
Economic Development

UR Designation
No
No
04/2002

TIF Taxing District Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	500,400	0	0	500,400	0	500,400
Taxable	0	0	0	450,360	0	0	450,360	0	450,360
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	7,070	450,360	450,360	0	0

FY 2019 TIF Revenue Received: 0

Urban Renewal Area Data Collection

Local Government Name: HARDIN COUNTY (42)
 Urban Renewal Area: HARDIN COUNTY PINE LAKE CORN PROCESSORS URBAN RENEWAL
 UR Area Number: 42012
 UR Area Creation Date: 08/2003
 UR Area Purpose: see attached plan

Tax Districts within this Urban Renewal Area

	Base No.	Increment No.	Increment Value Used
CLAY TWP/AGWSR SCH/PLCP TIF INCREMENT	42146	42147	6,836,937
CLAY TWP NRP	42216	42217	534,890

Urban Renewal Area Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	112,900	32,840	0	8,851,840	0	0	8,997,580	0	8,997,580
Taxable	61,471	18,266	0	7,966,656	0	0	8,046,393	0	8,046,393
Homestead Credits									0

TIF Sp. Rev. Fund Cash Balance as of 07-01-2018: 62,265 0 **Amount of 07-01-2018 Cash Balance Restricted for LMI**

TIF Revenue: 172,832
 TIF Sp. Revenue Fund Interest: 0
 Property Tax Replacement Claims: 0
 Asset Sales & Loan Repayments: 0
Total Revenue: 172,832

Rebate Expenditures: 0
 Non-Rebate Expenditures: 71,240
 Returned to County Treasurer: 0
Total Expenditures: 71,240

TIF Sp. Rev. Fund Cash Balance as of 06-30-2019: 163,857 0 **Amount of 06-30-2019 Cash Balance Restricted for LMI**

Projects For HARDIN COUNTY PINE LAKE CORN PROCESSORS URBAN RENEWAL

PLCP

Description:	PLCP
Classification:	Industrial/manufacturing property
Physically Complete:	Yes
Payments Complete:	No

Debts/Obligations For HARDIN COUNTY PINE LAKE CORN PROCESSORS URBAN RENEWAL

GO Bond 2017 Refunding/refinance

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	65,000
Interest:	748
Total:	65,748
Annual Appropriation?:	No
Date Incurred:	05/10/2017
FY of Last Payment:	2019

NRP rebate

Debt/Obligation Type:	Rebates
Principal:	300,000
Interest:	0
Total:	300,000
Annual Appropriation?:	No
Date Incurred:	12/22/2016
FY of Last Payment:	2029

Non-Rebates For HARDIN COUNTY PINE LAKE CORN PROCESSORS URBAN RENEWAL

TIF Expenditure Amount:	65,831
Tied To Debt:	GO Bond 2017 Refunding/refinance
Tied To Project:	PLCP
TIF Expenditure Amount:	5,409
Tied To Debt:	GO Bond 2017 Refunding/refinance
Tied To Project:	PLCP

◆ Annual Urban Renewal Report, Fiscal Year 2018 - 2019

The original bonds were issued in 2003 and were refinanced in 2009. Payments made in FY13 were made from Debt Service, not TIF spec revenue fund.

In 2017, we refunded and financed the bond. It shortened the bond by four years.

256 Characters Left

Sum of Private Investment Made Within This Urban Renewal Area
during FY 2019

TIF Taxing District Data Collection

Local Government Name: HARDIN COUNTY (42)
 Urban Renewal Area: HARDIN COUNTY PINE LAKE CORN PROCESSORS URBAN RENEWAL (42012)
 TIF Taxing District Name: CLAY TWP/AGWSR SCH/PLCP TIF INCREMENT
 TIF Taxing District Inc. Number: 42147
 TIF Taxing District Base Year: 2002
 FY TIF Revenue First Received: 2007
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2023

	Slum	UR Designation
	Blighted	No
	Economic Development	No
		06/2003

TIF Taxing District Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	112,900	32,840	0	7,508,000	0	0	7,653,740	0	7,653,740
Taxable	61,471	18,266	0	6,757,200	0	0	6,836,937	0	6,836,937
Homestead Credits									0

Fiscal Year 2019	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
	166,385	6,836,937	6,836,937	0	0

FY 2019 TIF Revenue Received: 161,616

TIF Taxing District Data Collection

Local Government Name: HARDIN COUNTY (42)
 Urban Renewal Area: HARDIN COUNTY PINE LAKE CORN PROCESSORS URBAN RENEWAL (42012)
 TIF Taxing District Name: CLAY TWP NRP
 TIF Taxing District Inc. Number: 42217
 TIF Taxing District Base Year: 2016
 FY TIF Revenue First Received:
 Subject to a Statutory end date? No

	Slum	UR Designation
	Blighted	No
	Economic Development	No

TIF Taxing District Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	1,343,840	0	0	1,343,840	0	1,343,840
Taxable	0	0	0	1,209,456	0	0	1,209,456	0	1,209,456
Homestead Credits									0

Fiscal Year 2019	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
	808,950	534,890	534,890	0	0

FY 2019 TIF Revenue Received: 11,216

▲ Annual Urban Renewal Report, Fiscal Year 2018 - 2019

Urban Renewal Area Data Collection

Local Government Name: **HARDIN COUNTY (42)**
 Urban Renewal Area: **GARDEN WIND FARM URBAN RENEWAL**
 UR Area Number: **42014**

UR Area Creation Date: **06/2010**

UR Area Purpose: **See attached plan**

Tax Districts within this Urban Renewal Area

	Base No.	Increment No.	Increment Value Used
CONCORD TWP/HUB-RAD SCH/GARDEN WIND TIF INCREMENT	42180	42181	4,370,101
GRANT TWP/HUB-RAD SCH/GARDEN WIND TIF INCREMENT	42182	42183	1,285,110
GRANT TWP/NESCO SCH/GARDEN WIND TIF INCREMENT	42184	42185	3,212,784
CONCORD TWP/NESCO SCH/GARDEN WIND TIF INCREMENT	42186	42187	3,855,348

Urban Renewal Area Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	43,551,040	0	0	43,551,040	0	43,551,040
Taxable	0	0	0	39,195,936	0	0	39,195,936	0	39,195,936
Homestead Credits									0

TIF Sp. Rev. Fund Cash Balance as of 07-01-2018:	299,340	0	Amount of 07-01-2018 Cash Balance Restricted for LMI
---	----------------	----------	---

TIF Revenue:	280,747
TIF Sp. Revenue Fund Interest:	0
Property Tax Replacement Claims	0
Asset Sales & Loan Repayments:	0
Total Revenue:	280,747

Rebate Expenditures:	0
Non-Rebate Expenditures:	265,871
Returned to County Treasurer:	0
Total Expenditures:	265,871

TIF Sp. Rev. Fund Cash Balance as of 06-30-2019:	314,216	0	Amount of 06-30-2019 Cash Balance Restricted for LMI
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Projects For GARDEN WIND FARM URBAN RENEWAL

County Road D-65

Description:	Hot Mix Asphalt Overlay work, 8.0 miles
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

County Road D-65

Description:	Hot Mix Asphalt Overlay work, 8.0 miles
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

Debts/Obligations For GARDEN WIND FARM URBAN RENEWAL

GO Bond 2017 Refunding/refinance

Debt/Obligation Type:	TIF Revenue Bonds/Notes
Principal:	820,000
Interest:	23,680
Total:	843,680
Annual Appropriation?:	No
Date Incurred:	05/10/2017
FY of Last Payment:	2022

Non-Rebates For GARDEN WIND FARM URBAN RENEWAL

TIF Expenditure Amount:	265,871
Tied To Debt:	GO Bond 2017 Refunding/refinance
Tied To Project:	County Road D-65

GO Bonds were refinanced/refunded in 2017. Additional cash was paid towards principal from the TIF fund balance. This shaved five years off the payment schedule.

256 Characters Left

Sum of Private Investment Made Within This Urban Renewal Area
during FY 2019

▲ Annual Urban Renewal Report, Fiscal Year 2018 - 2019

TIF Taxing District Data Collection

Local Government Name: HARDIN COUNTY (42)
 Urban Renewal Area: GARDEN WIND FARM URBAN RENEWAL (42014)
 TIF Taxing District Name: CONCORD TWP/HUB-RAD SCH/GARDEN WIND TIF INCREMENT
 TIF Taxing District Inc. Number: 42181

TIF Taxing District Base Year:	2010		UR Designation
FY TIF Revenue First Received:	2013	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	05/2010

TIF Taxing District Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	34,269,660	0	0	34,269,660	0	34,269,660
Taxable	0	0	0	30,842,694	0	0	30,842,694	0	30,842,694
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	0	30,842,694	4,370,101	26,472,593	574,391

FY 2019 TIF Revenue Received: 95,454

TIF Taxing District Data Collection

Local Government Name: HARDIN COUNTY (42)
 Urban Renewal Area: GARDEN WIND FARM URBAN RENEWAL (42014)
 TIF Taxing District Name: GRANT TWP/HUB-RAD SCH/GARDEN WIND TIF INCREMENT
 TIF Taxing District Inc. Number: 42183

TIF Taxing District Base Year:	2010		UR Designation
FY TIF Revenue First Received:	2013	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	05/2010

TIF Taxing District Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	1,427,900	0	0	1,427,900	0	1,427,900
Taxable	0	0	0	1,285,110	0	0	1,285,110	0	1,285,110
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	0	1,285,110	1,285,110	0	0

FY 2019 TIF Revenue Received: 30,882

▲ Annual Urban Renewal Report, Fiscal Year 2018 - 2019

TIF Taxing District Data Collection

Local Government Name: **HARDIN COUNTY (42)**
 Urban Renewal Area: **GARDEN WIND FARM URBAN RENEWAL (42014)**
 TIF Taxing District Name: **GRANT TWP/NESCO SCH/GARDEN WIND TIF INCREMENT**
 TIF Taxing District Inc. Number: **42185**

TIF Taxing District Base Year:	2010		UR Designation
FY TIF Revenue First Received:	2013	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	05/2010

TIF Taxing District Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	3,569,760	0	0	3,569,760	0	3,569,760
Taxable	0	0	0	3,212,784	0	0	3,212,784	0	3,212,784
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	0	3,212,784	3,212,784	0	0

FY 2019 TIF Revenue Received: **70,187**

TIF Taxing District Data Collection

Local Government Name: **HARDIN COUNTY (42)**
 Urban Renewal Area: **GARDEN WIND FARM URBAN RENEWAL (42014)**
 TIF Taxing District Name: **CONCORD TWP/NESCO SCH/GARDEN WIND TIF INCREMENT**
 TIF Taxing District Inc. Number: **42187**

TIF Taxing District Base Year:	2010		UR Designation
FY TIF Revenue First Received:	2013	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	05/2010

TIF Taxing District Value by Class - 1/1/2017 for FY 2019

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	4,283,720	0	0	4,283,720	0	4,283,720
Taxable	0	0	0	3,855,348	0	0	3,855,348	0	3,855,348
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2019	0	3,855,348	3,855,348	0	0

FY 2019 TIF Revenue Received: **84,224**

OFFICIAL SEAL



42HCIATR

HARDIN COUNTY, IOWA



HARDIN COUNTY

Treasurer's Office

Machel Eichmeier | Treasurer
1215 Edgington Ave, PO Box 391
Eldora, IA 50627
641.939.8232
meichmeier@hardincountyia.gov
Property Tax: 641.939.8230
Motor Vehicle: 641.939.8226
Driver's License: 641.939-8238
Fax: 641.939.8245

Tax & Motor Vehicle Hours: 8:00am-4:30pm, Mon-Fri
Driver's License Hours: 8:00am-4:15pm, Mon, Wed, Thur & Fri

August 30, 2019

To: Hardin County Board of Supervisors

Re: Property Tax Suspension

I have been notified by the Iowa Department of Human Services that Linda Scallon and Michael Scallon owners of 608 8th Ave Ackley, IA 50601 qualify under Iowa Code Section 427.9 and are both eligible for a property tax suspension. Please approve and sign the attached notice of decision and return to my office.

Sincerely,

A handwritten signature in cursive script that reads "Machel Eichmeier".

Machel Eichmeier
Hardin County Treasurer

<http://www.HardinCountyIA.Gov>

Deanna Vaux
Motor Vehicle Deputy
641.939.8226
dvaux@hardincountyia.gov

Kristi Hofmeister
Motor Vehicle Clerk
641.939.8228
khofmeister@hardincountyia.gov

Samantha Cook
Motor Vehicle Clerk
641.939.8227
scook@hardincountyia.gov

Sherry Simons
Drivers License Deputy
641.939.8238
ssimons@hardincountyia.gov

Michelle Harken
Drivers License Clerk
641.939.8238
mharken@hardincountyia.gov

Jessica Wright
Tax Deputy
641.939.8231
jwright@hardincountyia.gov

Machel Eichmeier

From: Sieck, Wendy <wsieck@dhs.state.ia.us>
Sent: Friday, August 30, 2019 12:34 PM
To: Machel Eichmeier
Subject: FW: Notice of Decisions from DHS
Attachments: Michael Scallon Notice of Decision.pdf; Linda Scallon Notice of Decision.pdf

From: Sieck, Wendy
Sent: Friday, August 30, 2019 12:31 PM
To: 'meichmeier@hardincounty.gov'
Subject: Notice of Decisions from DHS

Attached are the approval notices and tax wording for Michael and Linda Scallon.

Have a great weekend!

Wendy

Thank You,

Wendy Sieck

IM 2

Centralized Facility Eligibility Unit

Department of Human Services

712-326-2399 office

515-564-4040 fax

whouser@dhs.state.ia.us



CONFIDENTIALITY NOTICE: *This email, and any files transmitted with it, are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you are not the intended recipient, or the person responsible for delivering the email to the intended recipient, be advised that you have received this email in error. Any use, dissemination, forwarding, printing, or copying of this email is strictly prohibited. If you have received this email in error, please notify the sender immediately.*

Iowa Department of Human Services
417 E KANESVILLE B
COUNCIL BLFS IOWA 51503

Notice of Decision

78 CV0H DAN SCALLON
LINDA SCALLON
606 8TH AVE
ACKLEY IA 50601

Worker Name WENDY STECK
Case Number X60360-01-0-4
Worker Phone 712-326-2399

Please review the entire notice. If you have questions, call your worker. We take collect calls.

07/31/19
Change 01 of 02

Your application is approved for Medical Assistance beginning 06/01/19.
EM 8-F FMAP-Related Coverage Groups: EM 8-F SSI-Related Coverage Groups:
441 Iowa Admn. Code 74.2 (249A, 856A, SF446), 75.13(249A)

You get SSI, State Supplementary Assistance or you live in a facility in which the Department of Human Services is paying some or all of the cost. You may not have to pay property taxes at this time. Take this notice to your county Board of Supervisors to discuss having your property taxes delayed.
EM 8-A Property Tax Relief: Iowa Code 427.9

Your application for facility care is approved beginning 06/01/19
42 CFR 435.725; 441 Iowa Admn. Code 52.1(1) and (3), 75.16(249A)
76.13(3), 76.15(249A), 81.4(2), 82.9(2), 85.4(249A), 177.4(7), 177.4(8)

Here is the decision for each month of your application or reinstatement.

	Eligibility/Participation
June	Approved 0.00
July	Approved 0.00

LINDA 3232467D
Another page of this notice has been mailed
Medical Eligible

Facility, Waiver,
or State Supp.
Eligible

017 155 DALY 2536
018

You may look at the Employees Manual (EM) at the department's county office. You have the right to ask for an appeal. If you want an appeal, read and follow the steps on the back of this page. If you need help in filing your appeal, you can ask for help from your county office or you may call Iowa Legal Aid at 1-800-532-1275. If you live in Polk County, call 243-1193 for Legal Aid. 470-0485 (Rev. 3/14) H0485A

Iowa Department of Human Services
417 E KANESVILLE B
COUNCIL BLFS IOWA 51503

Notice of Decision

78 CV0H DAN SCALLION
MICHAEL SCALLION
606 8TH AVE
ACKLEY IA 50601

Worker Name WENDY SIECK
Case Number X60360-02-0-4
Worker Phone 712-326-2399

07/31/19

Change 01 of 02

Please review the entire notice. If you have questions, call your worker. We take collect calls.

Your application is approved for Medical Assistance beginning 06/01/19.
EM 8-F FMAP-Related Coverage Groups: EM 8-F SSI-Related Coverage Groups:
441 Iowa Admn. Code 74.2 (249A, 856A, SF446), 75.13(249A)

You get SSI, State Supplementary Assistance or You live in a facility in which the Department of Human Services is paying some or all of the cost. You may not have to pay property taxes at this time. Take this notice to your county Board of Supervisors to discuss having your property taxes delayed.
EM 8-A Property Tax Relief; Iowa Code 427.9

Your application for facility care is approved beginning 06/01/19
42 CFR 435.725; 441 Iowa Admn. Code 52.1(1) and (3), 75.16(249A)
76.13(3), 76.15(249A), 81.4(2), 82.9(2), 85.4(249A), 177.4(7), 177.4(8)

Here is the decision for each month of your application or reinstatement.

Month	Eligibility/Participation
June	Approved 0.00
July	Approved 0.00

MICHAEL 32324601 Medical
Another page of this notice has been mailed Eligible
Eligible

017 155 DALY 2538

You may look at the Employees Manual (EM) at the department's county office. You have the right to ask for an appeal. If you want an appeal, read and follow the steps on the back of this page. If you need help in filing your appeal, you can ask for help from your county office or you may call Iowa Legal Aid at 1-800-532-1275. If you live in Polk County, call 243-1193 for Legal Aid.
470-0485 (Rev. 3/14) H0485A

427.9 Suspension of taxes, assessments, and rates or charges, including interest, fees, and costs.

If a person is a recipient of federal supplementary security income or state supplementary assistance, as defined in [section 249.1](#), or is a resident of a health care facility, as defined by [section 135C.1](#), which is receiving payment from the department of human services for the person's care, the person shall be deemed to be unable to contribute to the public revenue. The director of human services shall notify a person receiving such assistance of the tax suspension provision and shall provide the person with evidence to present to the appropriate county board of supervisors which shows the person's eligibility for tax suspension on parcels owned, possessed, or upon which the person is paying taxes as a purchaser under contract. The board of supervisors so notified, without the filing of a petition and statement as specified in [section 427.8](#), shall order the county treasurer to suspend the collection of all the taxes, special assessments, and rates or charges, including interest, fees, and costs, assessed against the parcels and remaining unpaid by the person or contractually payable by the person, for such time as the person remains the owner or contractually prospective owner of the parcels, and during the period the person receives assistance as described in [this section](#). The county board of supervisors shall annually send to the department of human services the names and social security numbers of persons receiving a tax suspension pursuant to [this section](#). The department shall verify the continued eligibility for tax suspension of each name on the list and shall return the list to the board of supervisors. The director of human services shall advise the person that the person may apply for an additional property tax credit pursuant to [sections 425.16 to 425.39](#) which shall be credited against the amount of the taxes suspended.

[C35, §6950-g1; C39, §6950.1; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §427.9]

83 Acts, ch 96, §157, 159; 88 Acts, ch 1031, §2; 91 Acts, ch 191, §21; 92 Acts, ch 1016, §15; 95 Acts, ch 151, §1; 97 Acts, ch 121, §14

Referred to in §331.401, 420.207, 425.17, 427.10, 427.11, 445.1, 447.9

For definitions applicable to this section, see §445.1


HARDIN COUNTY'S POLICY

FOR PUBLIC COMMENT


1. The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak to one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Board at that time, but may be placed on a future agenda or referred to the appropriate department. Keep items germane and refrain from personal or slanderous remarks.
2. The public may address any item on the agenda after recognition by the Chair. State your name, address, and group affiliation (if appropriate). You may speak one (1) time for a maximum of three (3) minutes.

Adopted this 1st day of July, 2009.

HARDIN COUNTY BOARD OF SUPERVISORS


Jim Johnson, Chair


Erv Miller, Member


Ed Bear, Member